



Declaration

By submitting this enrolment form you agree to the following:

- 1. You/your legal advocate have read and completed the application and associated documentation and the information contained within is true and correct. You understand your obligations if accepted into the course.*
- 2. You acknowledge that all responses within the assessment submissions are your own work and you are aware that it is your responsibility to provide sufficient evidence to demonstrate your understanding and skills based on the requirements of the units of competency.*
- 3. You acknowledge that the material provided within a training program (your course) is for information purposes only. It is your responsibility to apply it appropriately and be aware of and accountable for ramifications of the application of that information in your work environment prior to implementation, and take all due care, attention and responsibility for that application.*
- 4. You consent to the use of photographs and images taken during your training course to be shared with your classmates and employer (if providing the course for you) and for use within the marketing materials of DevelopMental Pty Ltd from time to time.*

Privacy Notice

Under the *Data Provision Requirements 2012*, **Developmental Pty Ltd (Trading as DevelopMental Training Academy)** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by **Developmental Pty Ltd (Trading as DevelopMental Training Academy)** for statistical, regulatory and research purposes. **Developmental Pty Ltd (Trading as DevelopMental Training Academy)** may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVET may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVET student survey which may be administered by an NCVET employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVET will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVET policies and protocols (including those published on NCVET's website at www.ncvet.edu.au).

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

STUDENT SIGNATURE [or electronic acknowledgement] DATE
.....

PARENT/GUARDIAN SIGNATURE [or electronic acknowledgement]* DATE
.....

**Parental/guardian consent is required for all students under the age of 18.*

(NOTE: This is signed as part of the enrolment form and this document DOES NOT need to be provided in addition to that form)